



Matting, Framing and Hanging / Mounting Guidelines

- Works of art can only be shown ONCE in an exhibition year (January-December). Please keep in mind that resubmitted works in following years may be passed over for works that have never been shown.
- Please note, all artworks are selected at the discretion of the Curator and/ or the Selection Committee and certain accommodations may be made under special circumstances. Beyond the execution of the piece, the curator and selection committee reserve the right not to select work that does not adhere to the presentation guidelines below.

MATS

- Only neutral mats are acceptable (white, cream, taupe, grey or black). No coloured mats.
- 3" wide mat or more is good as it gives the eye more visual rest space to enjoy the art. The same width on all sides or on the top and sides with a larger base. This is called a weighted bottom.
- Mats must be acid-free, properly cut and clean.

FRAMES

- The frame should complement the work of art and not distract from it. If you notice the framing before the artwork, the frame has not done its job.
- Simple frames in undamaged wood or metallic is encouraged. Ornate frames on works larger than 11 inches x14 inches (image size) may be rejected.
- A work on gallery depth canvas (1.5 inch profile or deeper) CAN be presented without framing.
- Framing works on low profile panels or canvases (.75 inch profile) must be presented in floater frames.

HANGING/MOUNTING WORK

Two-Dimensional Work

- All works must be **wired!** Place your wire approximately 1/3 to 1/4 of the way down from the top of the frame. Stretch wire straight across for fastening, as it will stretch again with the weight of your piece.
- Glass must be **clean**.
- Paintings must be **dry**
- All works on paper (photographs, watercolours, collages, drawings, etc...) must have a **paper dust cover** on the back
- Works **MUST** be **signed** either on the front or back
- a label on the back must include: title of work, name of artist, medium

THREE DIMENSIONAL WORK & Digital Media

- if the work needs supports to stand, they must be supplied unless otherwise discussed with the curator.
- a label on the back/bottom must include: title of piece, name of artist, medium, and price
- Digital works may be submitted but the artist must count on supplying technological devices required to show the work.